



FY 24
CSP Subgrant
Notice of Intent to Apply Policy



In accordance with Title IV, Part C, Section 4301(6)(B) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act of 2015 (ESSA) (20 U.S.C. 7221-7221j), all eligible applicants for WVPCSB Charter School Program State Entity subgrant funds must provide “adequate and timely notice” to the authority to which they applied for authorization for operation.

In West Virginia, authorizing authorities for public charter schools are: WVPCSB, county school boards of education, and the West Virginia Board of Education.

During the FY 24 subgrant competition, WVPCSB defines adequate and timely notice as follows:

- **Adequate:** All eligible applicants must email WVPCSB staff indicating intent to apply. This includes emails to director, James Paul (james.paul@wvpcsb.org), and assistant director, Dusty Hurley (dusty.hurley@wvpcsb.org).*
- **Timely:** All notices of intent to apply must be sent via email on June 24, 2024 by 11:59pm.

** Note: Subgrant applicants whose authorizer is not WVPCSB must provide email notification to their authorizer, **and** carbon copy WVPCSB staff on that email.*