**West Virginia Professional Charter School Board Meeting Minutes**

**8:00 a.m., April 6, 2023**

I. **Call to Order** – The meeting was called to order by PCSB Chairman Adam Kissel at 8:00 a.m.

II. **Attendance** – Attending members were Dewayne Duncan, Brian Helton and Adam Kissel.

III. **Minutes** – Minutes from the previous meeting of March 2, 2023 were approved (moved by Kissel, seconded by Duncan, vote 3-0).

IV. **Discussion with Eastern Panhandle Prep Academy (EPPA) leaders** – EPPA Governing Board Chair Anh Nguyen and Accel Schools Executive Vice President Chad Carr joined the meeting to provide an update on school’s finances. Carr described plans to reduce the operating deficit and get the school into a break-even, and eventually, surplus position. EPPA, like all charter schools in West Virginia, will receive significantly higher per-pupil funding in the next fiscal year. Carr explained the first year deficit is largely driven by one-time, non-recurring expenses and a high population of students with special needs. Carr said Accel Schools is committed to the West Virginia charter sector for the long-term. Kissel suggested that Nguyen and other Board members explore private fundraising to bring in more revenue. Duncan asked about the school’s plans to increase enrollment, which would also bring more revenue into the school.

V. **Executive Director Update** – Executive Director James Paul reported he has completed site visits at three of the four active charter schools and plans to conduct the fourth site visit later in April. Paul provided an update on the standardized testing plans at the charter schools. Each school is prepared to have their students participate in the West Virginia General Summative Assessments. Finally, Paul reported that Gov. Justice signed three pieces of legislation that will have a positive impact on charter schools.

VI. **Next Meeting and Adjournment** – The next meeting is scheduled for May 4, 2023, at 8:00 a.m. The meeting adjourned at 8:26 a.m (moved by Duncan, seconded by Helton, vote 2-0).