**West Virginia Professional Charter School Board Meeting Minutes**

**8:00 a.m., February 15, 2024**

I. **Call to Order** – The virtual meeting was called to order by PCSB Chairman Adam Kissel at 8:00 a.m.

II. **Attendance** – Attending voting members were Karen Bailey-Chapman, Dewayne Duncan, Brian Helton, and Adam Kissel.

III. **Board Action: Approve minutes** – Minutes from the previous meeting on February 1, 2024 were approved (moved by Duncan, seconded by Bailey-Chapman, vote 3-0).

IV. **Executive Director Update** – Executive Director James Paul provided informational updates on charter school legislation.

V. **Board Action: Approve contract with Clarksburg Classical Academy** – Kissel proposedapproving the charter contract negotiated with the governing board of Clarksburg Classical Academy, with one technical amendment to reflect a new physical mailing address for the PCSB. The Board approved contract as amended (moved by Kissel, seconded by Duncan, vote 4-0).

VI. **Next Meeting and Adjournment** – The next PCSB meeting is scheduled for March 7, 2024 at 8:00 a.m. The meeting adjourned at 8:06 a.m. (moved by Duncan, seconded by Kissel, vote 4-0).