**West Virginia Professional Charter School Board Meeting Minutes**

**3:00 p.m., Jan 23, 2023**

I. **Call to Order** – The meeting was called to order by PCSB Chairman Adam Kissel at 3:02 p.m.

II. **Attendance** – Attending members were Karen Bailey-Chapman, Dewayne Duncan, Brian Helton, and Adam Kissel. Non-voting member Delegate Joe Ellington also attended.

III. **Minutes** – Minutes from the meeting of January 10, 2023 were approved (moved by Kissel, seconded by Bailey-Chapman, vote 4-0).

IV. **Board Action: changes to PCSB bylaws–** Kissel proposedtwo amendments to the PCSB bylaws. The first change would permit a public institution of higher education to operate a public charter school—without maintaining 501(c)(3) status—so long as it was authorized to operate in West Virginia as a public institution. The second change added a new section related to nonattendance, disenrollment, and withdrawals to non-public schools. The Board approved both bylaw changes (moved by Duncan, seconded by Helton, vote 4-0). The updated bylaws are available on the PCSB website at wvcharters.org.

V. **Next Meeting and Adjournment** – The next meeting is scheduled February 2, 2023, at 3:00 p.m. The meeting adjourned at 3:09 p.m (moved by Bailey-Chapman, seconded by Duncan, vote 4-0).