**West Virginia Professional Charter School Board Meeting Minutes**

**8:00 a.m., July 6, 2023**

I. **Call to Order** – The meeting was called to order by PCSB Chairman Adam Kissel at 8:01 a.m.

II. **Attendance** – Attending members were Dewayne Duncan, Karen Bailey-Chapman, and Adam Kissel. Non-voting member Del. Ellington also attended.

III. **Minutes** – Minutes from the previous meeting of June 1, 2023 were approved (moved by Bailey-Chapman, seconded by Duncan, vote 3-0).

IV. **Executive Director Update** – Executive Director James Paul provided updates:

1. The governing boards of Virtual Prep Academy and Eastern Panhandle Prep Academy are considering changes to the education service provider contracts with Accel. Both governing boards may elect to become the employers of record—rather than Accel—which would make the schools eligible for state funds for health insurance and retirement benefits.
2. West Virginia Academy (WVA) received a significant donation of land and facilities in Preston County, which will allow the school to eventually add a second campus and sports offerings. WVA is deciding whether to open the new campus in Fall 2023 or Fall 2024.
3. West Virginia Virtual Academy (WVVA) signed a memorandum of understanding with Pierpont Community & Technical College. WVVA high schoolers will have the opportunity to earn an associate degree from Pierpont through dual enrollment courses.
4. West Virginia Academy and the M.E.C.C.A. Business Learning Institute informed the PCSB they will be applying for federal grants under the Charter School Program.
5. Paul informed PCSB members that academic growth information will be available for certain charter school students in the forthcoming August release of state assessment results.

V. **Board Action: Executive session** – As provided in W. Va. Code §6-9A-4 [matters involving attorney client privilege per Peters v. County Commission, 205 W. Va. 481 (1999)], the Board voted to enter executive session at 8:16 a.m (moved by Duncan, seconded by Bailey-Chapman, vote 3-0). The Board returned from executive session at 8:51 a.m, with no action taken.

VI. **Board Action: Amendments to WIN Academy charter contract** –To conform with recent changes to West Virginia’s charter school law, the Board considered several amendments to the charter contract with WIN Academy. The amended language clarifies WIN Academy is an administrative unit of BridgeValley Community and Technical College, pursuant to West Virginia Code § 18-5G-7(g)The Board approved the amended charter contract,(moved by Duncan, seconded by Kissel, vote 3-0).

VII. **Next Meeting and Adjournment** – The next meeting was scheduled for August 3, 2023, at 8:00 a.m. The meeting adjourned at 8:55 a.m (moved by Bailey-Chapman, seconded by Duncan, vote 3-0).