**West Virginia Professional Charter School Board Meeting Minutes**

**8:00 a.m., March 7 2024**

I. **Call to Order** – The virtual meeting was called to order by PCSB Chairman Adam Kissel at 8:00 a.m.

II. **Attendance** – Attending voting members were Karen Bailey-Chapman, Dewayne Duncan, and Adam Kissel.

III. **Board Action: Approve minutes** – Minutes from the previous meeting on February 15, 2024 were approved (moved by Duncan, seconded by Bailey-Chapman, vote 3-0).

IV. **Executive Director Update** – Executive Director James Paul provided informational updates on charter school legislation and forthcoming FY 23 charter school audits. Assistant Director Dusty Hurley provided updates on the PCSB’s Charter Schools Program federal grant.

V. **Board Action: Resolution thanking William Ballard for legal counsel.** Kissel presented the following resolution:

*“The West Virginia Professional Charter School Board thanks William Ballard for his thoughtful and spirited legal counsel over the past three years. Mr. Ballard played a critical role in paving the way for charter schools to successfully begin serving students in West Virginia, and he helped ensure the charter school law was implemented as the Legislature intended.”*

The resolution was approved (moved by Duncan, seconded by Bailey-Chapman, vote 3-0).

VI. **Board Action: Approve Nitro Prep Academy’s request to relinquish charter contract.** Kissel proposed the following motion:

*“The West Virginia Professional Charter School Board accepts the request from Nitro Prep Academy’s Governing Board to relinquish its charter contract. In the future, the PCSB would welcome a new application from Nitro Prep Academy, if the founding board is able to secure a facility and develop a sound school opening plan.”*

The Board accepted the request from Nitro Prep (moved by Bailey-Chapman, seconded by Duncan, vote 3-0).

VII. **Board Action: Executive session** – As provided in W. Va. Code §6-9A-4 [matters involving attorney client privilege per Peters v. County Commission, 205 W. Va. 481 (1999)], the Board voted to enter executive session at 8:18 a.m. to discuss the Blair v. Brunett lawsuit (moved by Duncan, seconded by Bailey-Chapman, vote 3-0). The Board returned from executive session (moved by Duncan, seconded by Bailey-Chapman, vote 3-0) at 9:04 a.m., with no action taken.

VII. **Next Meeting and Adjournment** – The next PCSB meeting was scheduled for April 4, 2024 at 8:00 a.m. The meeting adjourned at 9:05 a.m.