**West Virginia Professional Charter School Board Meeting Minutes**

**8:00 a.m., November 23**

I. **Call to Order** – Meeting called to order by PCSB Chairman Adam Kissel at 8:00 a.m.

II. **Attendance** – Attending members were Karen Bailey-Chapman, Dewayne Duncan, Brian Helton, and Adam Kissel.

III. **Minutes** – Minutes from the meeting of November 15, 2022 were approved (moved by Duncan, seconded by Kissel, vote 4-0).

IV. **Discussion of Workforce Initiatives for Nurses (WIN) Academy Application** – Bailey-Chapman evaluated the merits of the revised WIN Academy application and indicated support for more accountability provisions. Kissel read Board Action 1 (text below).

V. **Board Action**–Kissel moved to approve Board Action 1 (seconded by Duncan). The action stated:

“The West Virginia Professional Charter School Board authorizes the Workforce Initiative for Nurses (WIN) Academy as a public charter school on the basis of meeting the established objective criteria and merits in the law and on the basis of evidence documented in its application.

The vision of the Workforce Initiative for Nurses Academy is primarily “to be a forward-looking charter school that serves the nursing workforce needs of West Virginians by increasing the RN workforce and meeting the occupational aspirations of high school seniors who want to enter the nursing field.”

The mission of the WIN Academy is “to provide a dynamic, accelerated educational experience in a traditional community college setting that empowers 60 academy students in grades 11 and 12 to achieve the following:

* Master the K-12 curriculum for the State of West Virginia high schools
* Attain academic success as a high school senior/graduate and as a first-year RN student
* Complete the high school graduation requirements for the State of West Virginia
* Finish the first year of an accredited registered nurse (RN) program at BVCTC as a high school student enrolled in the WIN Academy and
* Enroll as a community college student at BVCTC as a second-year nursing student upon high school graduation.”

This authorization is subject to the following requirements in the charter that the Board will establish with the applicant, BridgeValley Community & Technical College (BVCTC):

1. The charter will include BVCTC’s plan for grade 11, including the anticipated budget and curriculum. Grade 11 will be offered no later than year two of operation.
2. The term of the charter will be two years, commencing on July 1, 2023, and ending on June 30, 2025.
3. The charter will require that the applicant report the following data to the authorizer by June 15 annually:
4. The percentage of WIN Academy 12th-grade students who successfully completed 12th grade and the percentage who successfully completed 11th grade and plan to move on to the 12th grade at the school.
5. The percentage of WIN Academy 12th-grade students who successfully completed 12th grade and fulfilled sufficient nursing education requirements in order to complete a registered nursing degree by the end of the spring term of the following year.
6. The percentage of WIN Academy students who plan to enroll in BVCTC in the year following 12th grade, as well as a report on what educational programs these WIN Academy students selected at BVCTC. This reporting requirement will entail an additional report after the Financial Aid Census Date in fall 2024 on the number who have actually enrolled in each program, and both the spring and fall reports will be required on an annual basis in 2025, as well as in later years if the charter is renewed.
7. The percentage of WIN Academy students who do not plan to enroll in BVCTC in the year following 12th grade, as well as a report on what these former WIN Academy students plan to do after 12th grade (e.g., to seek employment, enroll in a four-year institution of higher education, or enroll in another two-year institution of higher education). This reporting requirement will entail an additional report after the Financial Aid Census Date in fall 2024 on the numbers that have actually pursued these paths, and both the spring and fall reports will be required on an annual basis in 2025, as well as in later years if the charter is renewed. BVCTC will make a good-faith effort to remain in touch with these alumni for this purpose.”

The action passed 4-0. Kissel remarked that he would notify the state Superintendent of schools about the authorized application, and the PCSB would begin working with WIN Academy on a charter contract.

VI. **Next Meeting and Adjournment** – The next meeting will be January 10, 2022, at 3:00 p.m. The meeting adjourned at 8:28 a.m. (motion by Duncan, second by Kissel, 4-0 vote).