**West Virginia Professional Charter School Board Meeting Minutes**

**8:00 a.m., September 27, 2022**

I. **Call to Order** – Meeting was called to order by Adam Kissel at 8:01 a.m.

II. **Attendance** – Attending members were Karen Bailey-Chapman, Dewayne Duncan, Brian Helton, and Adam Kissel. Non-voting member Delegate Joe Ellington also attended.

III. **Resolution** – Adam Kissel presented a resolution to honor the contributions of Senator Patricia Rucker to the charter school movement in West Virginia. The board passed the resolution (moved by Duncan, seconded by Bailey-Chapman, vote 4-0). The resolution is available on the PCSB website.

IV. **Minutes** – Minutes from the meeting of August 30, 2022 were approved (moved by Bailey-Chapman, seconded by Helton, vote 4-0).

V. **Enrollment and Opening Update** – Executive Director James Paul presented updated enrollment numbers for each charter school: EP Prep: 302. WVA: 333. WVVA: 390. VPA: 235.

VI. **New Charter School Applicants** – Executive Director James Paul presented information about two new charter school applicants. The MECCA Business Learning Institute proposes to open in Berkeley County in the Fall of 2024, and the WIN Academy proposes to open in Kanawha County in the Fall of 2023. Both applications are available on the PCSB website. The Board will render decisions on these applications in a public meeting in November.

VII. **Legal Updates** – The Board entered executive session for legal updates (moved by Duncan, seconded by Bailey-Chapman, vote 4-0). The Board returned from executive session (moved by Duncan, seconded by Bailey-Chapman, vote 4-0).

VIII. **Next Meeting and Adjournment** – The next meeting will be October 18, 2022, at 8:00 a.m. The meeting adjourned at 8:31 a.m. (motion by Duncan, second by Bailey-Chapman, 4-0 vote).